



COASTAL BEND DISASTER RECOVERY GROUP

VOLUNTEER CONFIDENTIALITY POLICY & AGREEMENT

During my participation as a volunteer working with the Coastal Bend Disaster Recovery Group (CBDRG), I understand that I will be exposed to information of a confidential and personal nature.

I agree to respect the survivor's right to privacy and agree to the following:

- All survivor information obtained while working as a volunteer will be held in the strictest confidence.
- Information will only be exchanged with participating organizations or agencies whom have been approved through the Coastal Bend Disaster Recovery Group and are providing assistance or services to survivors.
- When preparing reports, responding to surveys or requests from the media, or providing educational presentations, only non-identifying information will be disseminated.
- All records containing confidential information will be maintained securely in locked files accessible only to representatives of the above listed organizations, groups, agencies or entities with a need to know.

I, the undersigned, do hereby agree to abide by the Confidentiality Policy. I fully understand that any violation of this requirement will result in immediate termination from participation in any volunteer services and may result in a civil suit. I further understand that this confidentiality requirement will continue after my participation or role as a volunteer in any organization, groups, agency or entity working with the Coastal Bend Disaster Recovery Group has been completed.

Print Name

Signature

Date

Title(s)/Organization(s)